

**NOTTINGHAM MAINTENANCE FUND, INC.
BOARD OF DIRECTORS MEETING**

DATE: December 11, 2013
TIME: 7:00 p.m.
PLACE: Memorial West Community Club (Kirkwood Room)
700 N. Kirkwood Road
Houston, Texas 77079

AGENDA

General Session

- I. Call to Order
- II. Homeowner Open Forum
- III. Approval of Minutes
 - A. October 16, 2013
- IV. Financial Report
 - A. November 30, 2013
- V. Committee Reports
 - A. Architectural Control
 - B. Maintenance & Beautification
 - C. Safety & Trash
 - D. Communication
 - E. MWCC
 - F. Welcome Committee
 - G. Nominations Committee
- VI. Business
 - A. Ratifications of Decisions Made Between Board Meetings
 - B. Brick Wall Update
 - C. Proposal for Workers Comp Insurance Policy
 - D. Review & Update Statement of Values for Property/Liability Insurance Policy
 - E. Proposals for Irrigation Renovations on Kirkwood Islands
 - F. Recurring Grounds Maintenance Expense for MWCC
 - G. Option to Add Weekends in May to Pool Contract
 - H. 2014 Assessment Rate & Budget
- VII. Scheduling of Next Meeting
- VIII. Adjournment into Executive Session

Executive Session

- I. Collections – Enforcement Actions
- II. Deed Restrictions – Enforcement Actions
- III. Homeowner Correspondence
- IV. Adjournment